



GOVERNMENT OF PAKISTAN
MINISTRY OF NARCOTICS CONTROL
ISLAMABAD

SITUATION VACANT

Ministry of Narcotics Control invites applications from the interested and eligible candidates to fill the following vacant posts.

| S.No. | Designation | No. Posts | Qualification | Age Limit | Quota |
|-------|------------------------------|-----------|--|-----------|--|
| 1 | Assistant (BS-15) | 01 | i. 2nd Class or Grade 'C' Bachelor's Degree from a university recognized by HEC ii. Must be computer literate | 18-25 | Sindh (R) |
| 2 | Steno-typist (BS-14) | 02 | i. Intermediate ii. Minimum speed of 40/80 w.p.m in typing/ shorthand iii. Must be computer literate | 18-25 | 1-Sindh (R) 1-Sindh (U) |
| 3 | Drug Abuse Counselor (BS-14) | 01 | i. 2nd Class or Grade 'B' Bachelor's Degree in Psychology or Sociology from HEC recognized University ii. Diploma in Drugs from reputed institution registered with Health Care. iii. Must be computer literate | 18-25 | Punjab |
| 4 | UDC (BS-11) | 01 | i. Intermediate ii. Typing speed 30 w.p.m iii. Must be computer literate | 18-25 | KPK |
| 5 | LDC (BS-9) | 01 | i. Matriculation ii. Typing speed 30 w.p.m iii. Must be computer literate | 18-25 | Sindh (R) (Disable Quota) |
| 6 | Driver (BS-4) | 05 | i. Matriculation ii. Having valid LTV License | 18-25 | 1-Merit 1-Punjab 1-Sindh (U) 1-Baluchistan 1-FATA/GB |
| 7 | Naib Qasid (BS-1) | 02 | i. Primary pass ii. Must be able to read and write | 18-25 | Local Basis |

Terms & Conditions:

1. Applicants may apply online within 15 days from the date of publication of advertisement.
2. All appointments shall be made in accordance with the prevailing Recruitment Rules/Policy of the Federal Government.
3. General Relaxation in age shall be admissible as per existing rules.

4. Age will be calculated with effect from the closing date of submitting applications.
5. Eligibility of candidate will be determined on the basis of his/ her academic qualification as given against each post.
6. A candidate can apply for more than one post by applying online separately for each post.
7. Only shortlisted applicants will be called for test/interviews.
8. Candidates shall present original documents along with set of attested copies of all the relevant documents at time of interview.
9. Applicants already in Government Service should apply through proper channel & produce NOC at the time of interview.
10. Incomplete applications/ applications received after due date shall not be entertained.
11. No TA/DA will be admissible for the purpose of test/interview.
12. Application submitted by hand will not be entertained.
13. The Ministry of Narcotics Control reserves the right to cancel the recruitment process in part or whole, increase/decrease the number of vacancies at any stage without assigning any reason.
14. Post at Serial No. 5 is reserved for Disable quota only.

How to apply:

Applicants shall apply online on National Job Portal's website:
www.njp.gov.pk

(Muhammad Zia-ul-Haq)
Section Officer (Admn)
Ministry of Narcotics Control